



## Madison Adoption Associates

### CHINA PROGRAM SCHEDULE AND CONFIRMATION OF ADOPTION COSTS

**Total Agency Fee - Single Child: \$ 9,000**

**MAA GRANTS (applied to the 2<sup>nd</sup> agency fee installment):**

<b>Family Income &lt; \$100,000</b>	<b>-\$ 1000</b>	This fee reduction is based on the adjusted gross income from family's most recent tax return.
<b>Matthew Flocco Honor Grant</b>	<b>- \$ 500</b>	This fee reduction is given to military families or families of first responders. See Resources/Adoption Grants on the MAA website for more information. One MFH grant per family.
<b>Adoption of Child over age 8 yrs</b>	<b>- \$ 500</b>	This fee reduction is available for children based on the child's age at the time of LOI submission.

Additional child specific grants may be given on kids at any time.  
Total grants cannot take the Agency Fee below \$4000 total (single child).

**Fee highlighted in yellow are optional and are determined by the status of the adoptive family.**

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
<b>DUE WITH AGENCY APPLICATION</b>			
Adoption Expenses in the US	Application	\$500 or \$250	Paid to MAA. Due with initial application. Fee is \$500 for new, and \$250 for returning MAA families. Application fee is NOT part of total MAA Agency fee.
<b>DUE PRIOR TO HOME STUDY COMPLETION</b>			
Adoption Expenses in the US	Adoption training per Hague & China (12 hrs. Required) plus MAA required child specific training at referral.	\$100	Paid to MAA for training throughout adoption process. Covers Hague preadoption training, child specific training, post adoption resources and access to the entire resource library of Creating A Family.
<b>DUE WITH AGENCY CONTRACT</b>			
Adoption Expenses in the US	Agency Fee-Payment 1 of 2	\$4000	Initial agency fee payment. This fee must be paid prior to MAA taking any official action on client's behalf. Total agency fee: \$9000 less applicable MAA grants. Remainder of agency fee is due with dossier.
Third Party Fees	Hague Monitoring and Oversight Fee	\$500 per child	Paid to MAA when client contracts with and is accepted by MAA for an International Program.
<b>HOME STUDY &amp; DOSSIER PREP FEES</b>			
Home Study Fees	MAA Hague Home Study (DE, PA, NJ, IL)	\$2800	Paid to MAA if MAA is your Home Study Provider. Social worker travel expenses will be invoiced separately at the current mileage policy in effect at the time of visit.
Home Study Fees	Home Study Review & Networking	\$400	Paid to MAA if another agency is your Home Study Provider. Due when MAA receives your draft HS from your provider. Any subsequent HS update review will be an additional review fee.
Translation & Document Expenses	Dossier Preparation and Authentication	\$2000	Paid to MAA to prepare and fully authenticate dossier. Includes all fees for county, state, China authentications as well as professional couriers to hand carry documentation to offices when possible.



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<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
<b>USCIS IMMIGRATION FEES</b>			
<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Third Party Fees	Application (I-800A)	\$775	Paid to USCIS with I-800A Application
Third Party Fees	Fingerprinting	\$85/person over age 18	Paid to USCIS with I-800A Application
<b>DUE BEFORE DOSSIER IS SENT TO CCCWA</b>			
<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Translation & Document Expenses	Domestic & International Mailings/Couriers	\$600	Costs for regular/overnight mail throughout adoption process
Foreign Country Program Expenses	Adoption Service Fee	\$1240	MAA pays to CCCWA for dossier registration and translation.
Adoption Expenses in the US	Agency Fee- Payment 2 of 2	\$5000 less MAA grants	Agency fee balance for processing adoption. Billing statement will show charge of \$5000, less any grants awarded by MAA: -Family Income less than \$100,000 (less \$1000) -Adoption of Child over age 8 years (less \$500) -Matt Flocco Honor Grant (less \$500)
Contributions	Charitable Aid & Development	\$500	Contributes to humanitarian aid work being done by MAA.
<b>DUE WITH APPROVED LOA (LETTER OF ACCEPTANCE) / PRIOR TO TRAVEL</b>			
<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Foreign Country Program Expenses	Professional services fees paid to third parties by MAA	\$1500	Paid to MAA. Includes any foreign fees including inquiries, trips, updates, translations (referral, LOI, updates, etc.), Hague processing and reporting fees, Article 5 paperwork, wires, etc.
Post-Adoption Fees	MAA Post Adoption Supervision	\$2000	Paid if MAA is your post-adoption provider; 7 reports required. MAA requires a 4-week report per state laws and agency policy. Report for Year 3, 4, and 5 can be completed by family. Social worker travel expenses will be invoiced separately at the current mileage policy in effect at the time of visit.
Post-Adoption Fees	Post Adoption Support, Tracking, Submission & Translation	\$1500	Paid to MAA for post adoption support as well as tracking of reports, contacting family/agency; translations, uploading & sending to China.
Post-Adoption Fees	Post Adoption Bond	\$1000	Paid to MAA to ensure all post-adoption reporting is completed; refunded in full after receipt of final report.
<b>ESTIMATED TRAVEL FEES TO BE PAID PRIOR TO DEPARTURE</b>			
<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Travel and accomodation expenses	Estimated cost for in-country airfare, meals, ground transfers, tips, guide/translator	~\$2500 per person	Travel costs vary by season and airline/hotel. Fee is based on 2 parents and adopted child and is <b>wired by family directly to provider</b> prior to travel.
Travel and accomodation expenses	Flights between USA and China	~\$1200 per person	Paid to airline/travel agent. Round-trip tickets for 2 parents; one-way ticket for child.
Travel and accomodation expenses	Hotels in China	~\$1500 (~\$150/night)	Paid directly to hotel in China.
<b>ESTIMATED FEES PAID IN CHINA DURING ADOPTION TRAVEL</b>			
Translation & Document Expenses	Preparation of Chinese Adoption Documents	\$1000-\$2000	Varies by province; amount is provided prior to travel Includes Notarization, Registration, Child's Passport, etc.
Care of the Child	Orphanage Donation	TBD by the adoptive family	Paid to Civil Affairs Office in China province. The orphanage donations fund the care of children and also enables the orphanage to prepare future children's files for adoption.
Third Party Fees	Visa for Child	\$325	Paid to US Consulate in China- Can be paid by credit card.



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<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Third Party Fees	Medical Exam & Vaccinations	~\$300	Paid to U.S. Consulate in China

~ Note: Some fees are a reasonable estimate; actual costs vary depending on circumstances including time, location, duration, etc. All fees are subject to change and fees not paid to MAA are not under the control or discretion of MAA.

**Hague Fee Categories** In accordance with Hague regulation 96.40, fees are identified by the following categories:

**Home Study Fees** include, but are not limited to, the expected total fees and estimated expenses for home study preparation and approval, whether the home study is to be prepared directly the agency itself, or prepared by a supervised provider, or an exempted provider;

**Adoption Expenses in the United States** includes all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other cost related to providing adoption services in the United States;

**Foreign country program expenses** include expected total fees and estimated expenses for all adoption services that will be provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, communications, and any other costs related to providing adoption services in the child's country;

**Care of the Child** is the expected total fees and estimated expenses charged to the prospective adoptive parents ("PAPs") for the care of the child in the country of origin prior to adoption including, but are not limited to, costs for food, clothing, shelter, and medical care; foster care services; orphanage care; and other services provided directly to the child.

**Translation and document expenses** are the total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether to PAPs will be expected to pay such costs directly or to third parties, either in the US or in the child's country of origin, or through the agency. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption; costs for the child's court documents, passport, adoption certificate, and other documents related to the adoption; and cost for notarizations and certifications.

**Contributions** are any fixed contribution amount or percentage that the PAPs will be expected or required to make to children protection or child welfare service programs in the child's country of origin or in the US, along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for. MAA collects a charitable aid and development fee for our humanitarian endeavors. These monies are kept in a separate account and are spent on charitable projects both domestically and overseas, to help fulfill our mission to bring hope, love, and connection by serving children, individuals, and families in the areas of adoption, foster care, and support services.

**Post-placement and post-adoption reports** are the expected total fees and estimated expenses for any post-placement or post-adoption report that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin.

**Third party fees** are the expected total fees and estimated expenses for services that the PAPs will be responsible to pay directly to a third party. Such third party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees.

**Travel and accommodation expenses** are the expected total fees and estimated expenses for any travel, transportation, and accommodation services arranged by the agency or person for the PAPs.

**Adoption-Related Expenses (Estimates Only)** The fees set forth above do not include ALL various adoption-related expenses that the Adoptive Parent(s) pay directly to third parties. These expenses include, without limitation, travel costs, which vary considerably with the season. Home Study fees (non-MAA) and documentation can vary greatly from state to state. MAA does not customarily charge additional fees beyond those disclosed on this form and in the adoption services contract. In the event that unforeseen additional fees are incurred in the foreign country, MAA will disclose the fees in writing and will obtain consent of the PAPs prior to expending any funds in excess of \$1000. While MAA's U.S. stateside agency fees will not change during your adoption, other fees are subject to changes beyond MAA's control. These expenses are in the control of third parties and, therefore, the costs could change at any time. MAA assumes no liability if the actual cost of any of the expenses estimated herein exceeds estimates.



## Madison Adoption Associates

**Grant Receipt and Disbursement Policy** Many adoptive families apply for and receive grants from various foundations to help pay for adoption processing costs. Families also receive direct donations from individuals and advocacy groups. MAA will follow the procedure outlined below:

1. It is the adoptive family's responsibility to pay for adoption costs and expenses as they are due.
2. MAA will run a final statement for all fees due to MAA. Credits will be issued only for amounts over the final statement amount and may not be disbursed until the family returns home with their child(ren).
3. If an adoption does not finalize or disrupts/dissolves, the family may be responsible for reimbursing MAA for grant monies received, if the grant agency requires that those monies be returned.

**Refund Policy** The Adoptive Parent(s) agree to the following conditions regarding the payment of Agency Fees:

1. The Adoptive Parent(s) acknowledge that they are not paying Madison Adoption Associates or Madison Adoption Associates' foreign partners to buy a child. Adoptive Parent(s) agree that they are paying for Madison Adoption Associates' and/or Madison Adoption Associates' foreign partner's time, experience, knowledge, guidance, service, materials, and overhead during the period that they are a Madison Adoption Associates client in seeking to adopt a child from a foreign country.
2. Madison Adoption Associates strives to provide our families with the highest quality of service and respect, as well as an atmosphere of trust, security and understanding. Accordingly, we have established our fee structure to allow Adoptive Parent(s) to pay in stages over the course of the adoption process. The schedule for payment of each portion of the Agency Fees has been structured so that the portion that Adoptive Parent(s) pay at each point in the adoption process parallels the services provided by Madison Adoption Associates and its agents at each milestone point in the process. The fee payment structure does not compensate Madison Adoption Associates in advance for services to be provided in the future. Rather, all payments are deemed earned and applicable to services provided previously upon payment. For that reason, upon payment of each portion of the Agency Fees, such funds are non-refundable.
3. To the extent that an Adoptive Parent(s) voluntarily elects to pay the Agency in advance of the due date for services that are deemed to have not yet been performed, Madison Adoption Associates agrees that such funds are deemed to be refundable up to and including the date that the payments should have been made under the standard Madison Adoption Associates payment schedule (the "Planned Payment Date"). In the event that an Adoptive Parent(s) elects to terminate this Agreement after making a payment, but before the Planned Payment Date, Madison Adoption Associates shall refund fees received in advance for services not yet provided within 60 days of termination.
4. With respect to Foreign Program Fees, the Adoptive Parent(s) acknowledge that such fees are not intended to buy a child. Adoptive Parent(s) agree that such fees are for the foreign partner's time, experience, knowledge, guidance, service, materials, and overhead during the period that Adoptive Parent(s) are Madison Adoption Associates clients seeking to adopt a child(ren) from a foreign country.
5. The schedule for payment of each portion of the Foreign Program Fees has been structured so that the portion that Adoptive Parent(s) pay at each point in the adoption process parallels the services provided by Agency's Foreign Partner and its agents at each milestone point in the process. Accordingly, upon submission of the Adoptive Parent(s)' dossier and Foreign Program Fees to the applicable Foreign Program officials/agents, the Agency's foreign partner are deemed earned upon payment by Agency to the Foreign Partner. Therefore, the Foreign Program Fee is not refundable for any reason, including, without limitation, if the Adoptive Parent(s) either subsequently withdraw or are not approved by the government or program officials abroad; provided, however, that if a child that has been identified/referred and accepted by a family for adoption subsequently is withdrawn from placement or is for any other reason is *no longer* available, *or* conversely, if the Child(ren) is available but is *declined* for adoption as a result of the Adoptive Parents' reasonable evaluation of that Child(ren), the Foreign Program Fees already paid shall be applied to the adoption of another child from that country. If the Adoptive Parent(s) unreasonably or arbitrarily withholds their acceptance of a child for adoption after they have traveled to the foreign country, Madison Adoption Associates shall have the sole and complete discretion to retain some or all of the Fees and terminate all further obligations to the Adoptive Parent(s) pursuant to the Agreement.
6. Any fees that the Adoptive Parent(S) voluntarily prepay for services not yet provided shall be refunded within 60 days of termination.

Adoption Clients of MAA must confirm their understanding and acceptance of the program costs by signing and returning this document. By my signature, I acknowledge the fees, information and policies set forth above.

\_\_\_\_\_  
Signature of Adoptive Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Adoptive Parent

\_\_\_\_\_  
Date