



# Madison Adoption Associates

## CHINA PROGRAM: SCHEDULE AND CONFIRMATION OF ADOPTION COSTS

*Adoption Clients of MAA must confirm their understanding and acceptance of the program costs by signing and returning this document.*

<b>Total Agency Fee:</b>	<b>\$8000</b>
<i>LESS THE GRANT AMOUNTS LISTED BELOW:</i>	
<b>Grants (fee reductions):</b>	
<input type="checkbox"/> Family Income less than \$100,000*	- \$1000
<input type="checkbox"/> Special Focus Program**	- \$ 500
<input type="checkbox"/> Adoption of Child over age 8 years	- \$ 500
<input type="checkbox"/> Matthew M. Flocco Memorial Honor Grant*	- \$ 500

\* This fee reduction is based on the adjusted gross income from family's most recent tax return.  
\*\* This fee reduction is not retroactive if a family has already submitted the dossier

**\*Matthew M. Flocco Memorial Honor Grant-** To honor the service of American military personnel, Madison Adoption Associates provides an agency fee reduction of \$500 for active or separated military families and first responders, specifically police officers, firefighters, paramedics, and emergency medical service personnel. *This grant is named in honor of Navy Aerographer's Mate 2nd Class Matthew Michael Flocco, 21, who was killed at the Pentagon on September 11, 2001. One grant per family.*  
Additional child specific grants may be given on MAA kids at any time.  
Total grants cannot take Professional Services fee below \$3000 total.

**Fees highlighted in yellow are optional and are determined by the status of the adoptive family.**

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
<b>DUE WITH AGENCY APPLICATION</b>			
Agency Fees	Application	\$500 or \$250	Paid to MAA. Due with initial application. Fee is \$500 for new, and \$250 for returning MAA families. Application fee is not part of total MAA Professional Services fee.
<b>DUE PRIOR TO HOME STUDY COMPLETION</b>			
Adoption Education	12 hours of adoption training per Hague & China	~\$150	Paid to specific provider you choose.
<b>DUE WITH AGENCY CONTRACT</b>			
Agency Fees	Professional Services- Payment 1 of 2	\$3000	Initial agency fee payment. Total agency fee: \$8000 less applicable MAA grants. Remainder of agency fee is due with dossier. <b><i>This Fee must be paid prior to being matched with a child.</i></b>
Translation & Document Fees	Dossier Preparation and Authentication	\$2000	Paid to MAA to prepare and fully authenticate dossier. Includes all fees for county, state, China authentications as well as professional couriers to hand carry documentation to offices when possible.
Foreign Program Fees	Hague Monitoring and Oversight Fee	\$500 per child	Paid to MAA when client contracts with and is accepted by MAA for an International Program.
<b>HOME STUDY FEES</b>			
Home Study Fees	MAA Hague Home Study (DE, PA, NJ, IL)	\$2800	Paid to MAA if MAA is your Home Study Provider
Home Study Fees	Home Study Review & Networking	\$300	Paid to MAA if another agency is your Home Study Provider
<b>USCIS IMMIGRATION FEES</b>			
USCIS Fees	Application (I-800A)	\$775	Paid to USCIS with I-800A Application
USCIS Fees	Fingerprinting	\$85/person	Paid to USCIS with I-800A Application



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<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
<b>DUE BEFORE DOSSIER IS SENT TO CCCWA</b>			
Translation & Document Fees	Domestic & International Mailings/Couriers	\$600	Costs for regular/overnight mail throughout adoption process
Foreign Program Fees	Dossier Registration Fees	\$980	MAA pays to CCCWA.
Translation & Document Fees	Dossier Translation	\$260	MAA pays to CCCWA for translation of dossier after log-in.
Agency Fees	Professional Services- Payment 2 of 2	\$5000 less grants	Agency fee balance for processing adoption case. Billing statement will show charge of \$5000, less any grants awarded by MAA.
Contribution Fee	Charitable Aid & Development	\$500	Contributes to humanitarian aid work being done by MAA.
<b>DUE WITH APPROVED LOA (LETTER OF ACCEPTANCE) / PRIOR TO TRAVEL</b>			
Travel Expenses	Estimated cost for in-country airfare, meals, ground transfers, tips, guide/translator	~\$2500 per person	Travel costs vary by season and airline/hotel. Fee is based on 2 parents and adopted child and is <b>wired by family directly to provider</b> prior to travel.
Travel Expenses	Flights between USA and China	~\$1200 per person	Paid to airline/travel agent. Round-trip tickets for 2 parents; one-way ticket for child.
Travel Expenses	Hotels in China	~\$1500 (~\$150/night)	Paid directly to hotel in China.
Foreign Program Expenses	Professional services fees paid to third parties by MAA	\$1500	Paid to MAA. Includes inquiries/trips to CCCWA & SWIs on client's behalf, updates, translations (referral, LOI, updates, etc.), CCCWA online system usage, online lock fees, Hague processing fees, Article 5 paperwork, wires, etc.
<b>POST-PLACEMENT/POST-ADOPTION FEES – DUE PRIOR TO TRAVEL</b>			
Post Adoption Fees	Post Adoption Bond	\$1000	Paid to MAA to ensure all post-adoption reporting is completed; refunded in full after receipt of final report.
Post Adoption Fees	MAA Post Adoption Supervision	\$1500	Paid if MAA is your post-adoption provider; 7 reports required. MAA requires a 4-week report per state laws and agency policy. Report for Year 3, 4, and 5 can be completed by family.
Post- Placement Fees	Post Adoption Tracking, Submission & Translation	\$500	Paid to MAA for tracking of reports, contacting family/agency; translations, uploading & sending to China.
<b>PAID IN CHINA DURING ADOPTION TRAVEL</b>			
Translation & Document Fees	Preparation of Chinese Adoption Documents - Notarization, Registration, Child's Passport	\$500-\$1100	Varies by province; amount is provided prior to travel
Care of the Child	Orphanage Donation	TBD by the adoptive family	Paid to Civil Affairs Office in China province. The orphanage donation is essential to not only fund the care of the particular child, but to enable the orphanage to prepare future children's files for adoption.
USCIS Fees	Visa for Child	\$325	Paid to US Consulate in China- Can be paid by credit card.
USCIS Fees	Medical Exam & Vaccinations	~\$300	Paid to U.S. Consulate in China

It is part of MAA's mission to provide grants to help place children in need. If two different grants apply to a particular child's adoption, MAA will give the adopting family the greater of the two grants available. On occasion, MAA may be able to offer monetary grants based on a child's special needs and a family's financial situation. Please ask us for details and an application.

Some fees are a reasonable estimate; actual costs vary depending on circumstances including time, location, duration, etc. All fees are subject to change and any fees not paid to MAA are not under the control or discretion of MAA.



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**Hague Fee Categories.** In accordance with Hague regulations, all adoption fees are identified by the following categories:

- **Agency fees** include, but are not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other cost related to providing adoption services in the United States.
- **Foreign country expenses** include, but are not limited to, costs for personnel, administrative overhead, training, education, legal services, communications, and any other costs related to providing adoption services in China.
- **Care of the Child** (in China prior to adoption) include, but are not limited to, costs for food, clothing, shelter, and medical care; foster care; orphanage care; and other services provided directly to the child.
- **Translation and document expenses** include, but are not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption; costs for the child’s China court documents, passport, adoption certificate, and other documents related to the adoption; and cost for notarizations and certifications.
- **Charitable Development fee** is a fixed contribution amount that goes directly to special services related to child protection or child welfare services programs run by MAA. MAA also contributes a portion of the agency fees collected for Home Studies and for Agency Placement Fees to charitable aid. MAA provides ongoing humanitarian aid, both domestically and overseas, to help fulfill our mission to provide hope, love and a permanent family to children in need.

**ADOPTION-RELATED EXPENSES (ESTIMATES ONLY)** – The fees set forth above do not include ALL various adoption-related expenses that the Adoptive Parent(s) pay directly to third parties. These expenses include, without limitation, travel costs, which vary considerably with the season; Home Study (non-MAA); or documentation which can vary greatly from state to state. While MAA’s U.S. stateside agency fees will not change during your adoption, all other fees, including foreign program fees are subject to changes beyond MAA’s control. These expenses are in the control of third parties over whom MAA has no control, and, therefore, the costs could change at any time. MAA assumes no liability if the actual cost of any of the expenses estimated herein exceeds estimates.

**GRANT RECEIPT AND DISBURSEMENT POLICY** - Many adoptive families are applying for and receiving grants from various foundations to help pay for adoption processing costs. Families are also receiving direct donations from individuals and advocacy groups. MAA will follow the procedure outlined below:

1. MAA will run a final statement for all fees due to MAA.
2. Credits will be issued only for amounts over the final statement amount.
3. It is the adoptive family’s responsibility to pay for adoption costs and expenses as they are due.
4. MAA cannot disburse funds to an adoptive family in advance of receiving the grant or donation check. Checks must clear the bank before they are credited to a family’s account.

By my signature, I acknowledge the fees set forth above.

\_\_\_\_\_  
Signature of Adoptive Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Adoptive Parent

\_\_\_\_\_  
Date